



**Application  
for admission**

**Confidentiality policy:** Data and information collected will be treated as confidential and is for official use by the school only. Unless requested by government agencies, written permission will be obtained from you if the data is used for purposes beyond the original intent, as specified in the school's personal data protection policy.

*\*If parents are non-English speakers and would like to have a native English speaker explain the contents of this application, the CIS Representative form must be completed in full and submitted with this application.*

# 01.

## Select a campus.

Please attach three recent passport sized photos here

East - Tanjong Katong Campus

West - Lakeside Campus

Commencement date

Grade/Programme

# 02.

## Student's details.

Last name, first name *(as in passport)*

Middle name

Preferred name

Gender

Male

Female

Date of birth *(dd/mm/yyyy)*

Country of birth

Nationality

Passport number

Passport country

Passport expiry date

### Ethnic group (Tick only one)

Caucasian

Chinese

Indian

Malay

Others

**Student's residency/pass status**

- Singaporean
- Singapore Permanent Resident (PR)
- Singapore Dependant's Pass holder (DP)
- Letter of Consent holder (LOC)
- Singapore Student Pass holder (STP)
- Immigration Exemption Order holder (IEO)
- Dual Citizenship holder - state countries

**Sibling(s) details**

Full name	Studying in CIS/applying to CIS	Grade level
_____	_____	_____
_____	_____	_____

**03.****Marketing.****How long have you resided in Singapore?**

- Less than 6 months
- 6 to 12 months
- More than 12 months
- Not residing in Singapore

**How did you hear about the Canadian International School (you may tick more than one)?**

- Search engine (e.g. Google)
- Social media
- Post card
- Print advertisement
- Relocation agency
- Online article
- Online advertisement
- CIS email invitation
- Print article
- CIS website
- CIS event
- Others
- Recruitment agent
- Please state name of agent

# 04.

## Family information.

### With whom will the student reside in Singapore?

<input type="radio"/> Father	<input type="radio"/> Mother	<input type="radio"/> Both parents
<input type="radio"/> Step-father	<input type="radio"/> Step-mother	<input type="radio"/> Legal guardian
<input type="radio"/> Caregiver	<input type="radio"/> Oldham Hall	Others

### Father's personal details

Last name, first name *(as in passport)*

Singapore home address *(all correspondence will be sent to this address)*

Overseas home address

Passport number

Mobile number *(Singapore)*

Passport country

Telephone *(office)*

Passport expiry date

Email *(for school communications)*

Telephone number *(Overseas)*

Occupation

Telephone number *(Singapore)*

Company name

Mobile number *(Overseas)*

Industry

**Mother's personal details**Last name, first name *(as in passport)*

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Singapore home address *(all correspondence will be sent to this address)*

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Overseas home address

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Passport number

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Mobile number *(Singapore)*

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Passport country

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Telephone *(office)*

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Passport expiry date

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Email *(for school communications)*

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Telephone number *(Overseas)*

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Occupation

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Telephone number *(Singapore)*

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Company name

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Mobile number *(Overseas)*

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Industry

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**05.****Emergency contact details.****In case of emergency, please contact**Full name

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Relationship to student

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Home/office number

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Mobile number

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# 06.

## Legal guardian information.

This section need only be completed if the student has a legal guardian appointed by an order of court, with custody, care and control of the student - Please note that relevant documentation (order of court, deed of guardianship or will) must be produced to verify guardianship status.

### Legal guardian's personal details

Last name, first name *(as in passport)*

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Singapore home address *(all correspondence will be sent to this address)*

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Overseas home address

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Passport number

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Mobile number *(Singapore)*

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Passport country

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Telephone *(office)*

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Passport expiry date

---

Email *(for school communications)*

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Telephone number *(Overseas)*

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Occupation

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Telephone number *(Singapore)*

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Company name

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Mobile number *(Overseas)*

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Industry

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# 07.

## Billing information.

Company *(if applicable)*

Attention to

Address

Phone/fax

Email

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# 08.

## Student's educational details.

Years completed in an educational setting

Name of school that student is currently attending and country

Start date *(dd/mm/yyyy)*

End date *(dd/mm/yyyy)*

Highest grade completed

Current grade

Language of instruction

Name of previous school and country

Start date *(dd/mm/yyyy)*

End date *(dd/mm/yyyy)*

Highest grade completed

Language of instruction

Name of past school and country

Start date *(dd/mm/yyyy)*

End date *(dd/mm/yyyy)*

Highest grade completed

Language of instruction

**Contact details for the most recent school attended**

School name \_\_\_\_\_ Contact person \_\_\_\_\_

Position \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_

Why is your child leaving his/her current educational setting?  
\_\_\_\_\_  
\_\_\_\_\_

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# 09.

## Health and safety.

**(Please submit all medical reports pertaining to any health conditions the student has)**

Does your child/ward have any medical conditions or allergies, which may influence his/her participation in the classroom or in sports?  Yes  No

If yes, please state the nature of the condition(s) or allergies  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does your child/ward require any medication?  Yes  No

If yes, please list the details of the medication  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# 10.

## Student information - all students.

Please share your child's development and school progress with us.

Academics (please select where applicable and submit all pertaining documents)

Has your child/ward ever been assessed with learning difficulties?  Yes  No

Nature of difficulty

Has your child/ward ever benefited from academic support or received remedial help?  Yes  No

Nature of support or remedial help

Has your child/ward ever been assessed as gifted/talented?  Yes  No

Has your child ever been seen by a professional agency? (For example: psychologist, speech pathologist, counselor, occupational therapist)  Yes  No

Has your child/ward have any hearing, speech or physical difficulty?  Yes  No

If yes to any of the above, please provide details

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Does your child/ward have any behavioural difficulty?  Yes  No

Nature of behaviour

Others (please specify)

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Please include any other comments/information that will enable teachers to understand your child/ward better:

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**Language**

What is your child's first/native language?

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Second language

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English proficiency

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Native                       High                       Medium                       Low

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If your child's first/native language is not English, how long has your child been learning English?

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Which language is spoken at home (if more than one, please list)?

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In which other language(s) is your child proficient?

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Please list previous countries of residence

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Has your child ever studied a language other than English at school?                       Yes                       No

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Does your child receive additional support with his/her first language?                       Yes                       No

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If yes to any of the above, please provide details

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All languages studied (including mother tongue)	Where? (country)	How long?	Type of programme*
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\*First language instruction, second language class, immersion programme, bilingual programme, etc.

Additional comments

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# 11.

## Student information - For Nursery to Grade 6 students only.

### Early childhood information

Were there any complications with your child's birth?  Yes  No

Were there any significant health issues in your child's first years of life?  Yes  No

Did your child have difficulty acquiring a dominant hand?

Yes  No  Left handed  Right handed  Undecided

\*For Secondary Foundation Programme applicants, please complete section 12.

Did your child have difficulty with general coordination balance and physical skills?

Yes

No

Did your child ever have difficulty with attention/concentration?

Yes

No

Is your child toilet trained?

Yes

No

**Were there any areas of concern about your child's development?**

Gross motor skills

Yes

No

Fine motor skills

Yes

No

Speaking

Yes

No

Social skills

Yes

No

Emotional maturity

Yes

No

If yes to any of the above, please provide details

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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# 12.

## Student information - For Grade 7 to Grade 12 students only.

Has your child received additional help in the following areas?

Social

Yes

No

Emotional

Yes

No

Behavioural

Yes

No

If yes to any of the above, please provide details

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Why is your child leaving his/her current educational setting?

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Has your child ever been suspended or asked to leave a school?

Yes

No

If yes, please provide details

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How does your child feel about moving to CIS?

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**Please tick the circle that best relates to your child**

Attitude  Excellent  Good  Satisfactory  Poor

Confidence  Excellent  Good  Satisfactory  Poor

Communication skills  Excellent  Good  Satisfactory  Poor

Behaviour  Excellent  Good  Satisfactory  Poor

Musical abilities  Excellent  Good  Satisfactory  Poor

Relationship with friends  Excellent  Good  Satisfactory  Poor

<hr/> <u>Organisation skills</u>	<input type="radio"/> Excellent	<input type="radio"/> Good	<input type="radio"/> Satisfactory	<input type="radio"/> Poor
<hr/> <u>Artistic abilities</u>	<input type="radio"/> Excellent	<input type="radio"/> Good	<input type="radio"/> Satisfactory	<input type="radio"/> Poor
<hr/> <u>Computer skills</u>	<input type="radio"/> Excellent	<input type="radio"/> Good	<input type="radio"/> Satisfactory	<input type="radio"/> Poor
<hr/> <u>Proficiency in written English</u>	<input type="radio"/> Excellent	<input type="radio"/> Good	<input type="radio"/> Satisfactory	<input type="radio"/> Poor
<hr/> <u>Proficiency in spoken English</u>	<input type="radio"/> Excellent	<input type="radio"/> Good	<input type="radio"/> Satisfactory	<input type="radio"/> Poor
<hr/> <u>Ability to work in groups</u>	<input type="radio"/> Excellent	<input type="radio"/> Good	<input type="radio"/> Satisfactory	<input type="radio"/> Poor
<hr/> <u>Overall academic ability</u>	<input type="radio"/> Excellent	<input type="radio"/> Good	<input type="radio"/> Satisfactory	<input type="radio"/> Poor

**Further insight into your child**

What do you see as your child's strengths?

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What do you see as your child's growth areas (focus areas for improvements)?

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In which country is your child most likely to study at university/college in the future?

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Any other information which may be of use with helping us to get to know your child better (i.e. family circumstances, special talents/achievements, health, wellbeing, etc.)?

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# 13.

## Acceptance and indemnification.

### Acknowledgement, acceptance and indemnification

I, the undersigned Applicant ("Applicant"), request the enrolment of my Child/Ward. I certify that all particulars furnished in this application and any accompanying documentation are true, accurate, complete, original and authentic. I further understand that I will be required to read, understand and sign a copy of the Student Contract upon acceptance. I will also be given an e-copy of the Parent Handbook, which will provide me with further information about the School.

Without prejudice to the generality of the foregoing, by my submission of this application, I warrant that I am the Parent or Legal Guardian of the Student and that I am able to act on behalf of both Parents (if a parent is the Applicant) and all Legal Guardians (if a Legal Guardian is the Applicant) of the Student; and hereby indemnify the School in respect of any breach of any of the above representations. The School shall be entitled to rely upon such representations without further enquiry and the foregoing indemnity shall not be affected by any notice, actual or constructive of the School, to the contrary. The School shall be entitled at any time and from time to time, to require me to provide any information (or documentary proof) relating to myself, my Child/Ward, my child's Parents or Legal Guardians and the School shall not be obliged to verify any information, matter or instruction provided by me or my nominated Contact Person, whether a Representative (nominated by a Representative Form) or Caregiver (nominated by a Caregiver Form). By my completion of the Representative Form or the Caregiver Form, I am deemed to have authorised the School to communicate solely with the Representative or Caregiver and have agreed to indemnify the School against any liability, claim, demand, suit by or settlement with, any Parent or Legal Guardian of the child in respect of any action or omission taken by the School on the instructions of the Representative or Caregiver.

The school reserves the right to request private assessments such as psycho educational and/or occupational therapy, ADHD identification and visual or auditory assessments, as well as the right to request additional Learning Support services for a student, if such a programme is required to ensure success at the School. All placement decisions are made by the School.

### Personal Data Protection Act

In submitting my personal data to you and signing this form, I acknowledge and consent to your collection, use, process or disclosure of my/my child's/my ward's personal data for the purposes reasonably required in connection with your provision of services, including but not limited to those purposes specified in your Personal Data Protection Policy\*, the terms of which are hereby incorporated by reference.

I also consent to the disclosure of my/my child's/my ward's personal data to your third party service providers, agents, affiliated companies and/or other third parties, whether within or outside Singapore, for one or more of the abovementioned purposes.

*\*A copy of our Personal Data Protection Policy can be found on our website or by request. If you have any questions relating to our Policy or would like to withdraw your consent to use of your data, please contact our Data Protection Officer at [pdpa@cis.edu.sg](mailto:pdpa@cis.edu.sg).*

**Accuracy of information**

I warrant that all information submitted in this form, including my child's/ward's personal data, is true and accurate and undertake to notify the school promptly of any changes.

Where I have provided personal data relating to other individuals (including minors), I represent and warrant that I am authorised to provide their personal data to you and have obtained their consent to the collection, use, processing and disclosure of their personal data in accordance with the purposes reasonably required in connection with your provision of services.

**Applicant - Father's/mother's/legal guardian's full name**

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**Applicant - Father's/mother's/legal guardian's signature**

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**Date**

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**Student - Student's full name**

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**Student - Student's signature (if 18 years or older)**

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**Date**

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I, the undersigned Representative, do hereby confirm to the School that I have explained the contents of this Application Form, the General Terms and Conditions and the school rules to the Applicant in their home language, upon which explanation the applicant has confirmed to me his/her understanding and agreement with its contents.

**Representative's full name**

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**Representative's signature**

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**Date**

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